

WENDY EKUA QUANSAH

Present Address: 335 Valley Street, Apartment 1 South Orange, NJ 07079 **Phone:** (908) 227- 2214 **Email:** wendyquansah@gmail.com

OBJECTIVE: To obtain an internship with Television Production.

EDUCATION:

Seton Hall University, College of Arts & Sciences, South Orange, NJ

Bachelor of Arts in English Honors and Minor in Business Administration May 2012 GPA: **3.8**

Dean's List Fall 2008; Dean's List Spring 2009, Dean's List Fall 2009, Dean's List Spring 2010
Dr. Martin Luther King Scholarship Recipient, *a four year full-tuition academic scholarship*
Golden Key International Honour Society, *members are in the top fifteen percent of the university*
Experiential Education Student Award 2010

COMPUTER SKILLS:

Multimedia: Knowledge of iMovie, GarageBand, ProTools, Final Cut Pro; **Web Development:** Familiar with HTML
Software: Proficient in Microsoft (Word, Publisher, PowerPoint, Excel)

RELATED EXPERIENCE:

YUSHAPE, L.L.C Founder/Chief Creative Officer, Newark, NJ, January 2009 - present

- Manage a website, www.yushape.com, that is working to provide a media outlet for the youth to share personal stories
- Runs an interactive YUSHAPE video blog

Public Relations Campaign Manager/Site Leader, Center of Community Research & Engagement

Seton Hall University, South Orange, NJ, September 2008- present

- Create multimedia pieces and plan programs that promote awareness for the center
- Contact local media outlets regarding programming events on campus
- Provide supervision for three school sites where students from Seton Hall volunteer

News/Production Assistant Intern, Newark Television Channel 78, Newark, New Jersey, November 2009 - present

- Attend and report during press conferences held in the city of Newark
- Edit scripts for shows and assist with media software to produce multimedia pieces

News Intern, WBGO Jazz 88.3FM, Newark, NJ Summer 2009

- Attended press conferences at city hall, Oliver Street School and Bergen County "New Tunnel."
- Conducted interviews regarding new technologies, personal experiences, and violence in Newark

Setonian Staff Writer, Seton Hall University, South Orange, NJ, January 2009 - May 2009

- Write informative and conversational articles for school newspaper

OTHER EXPERIENCE:

Waitress, Stonebridge Retirement Homes, Montgomery, NJ, November 2006 - present

- Serve meals to elderly residents

Assistant Second Grade Teacher, Kid Connection, Montgomery, NJ, September 2007 - April 2008

- Assisted 2nd Grade teacher in maintaining student attendance
- Provided students with assistance in writing and math homework

ORGANIZATIONS

- Pirate TV Member since Fall 2009, Disciplined Respected Entrepreneurs Member since Fall 2009,
- Black Student Union Member since Fall 2008, Seton Hall University Gospel Choir Member since Fall 2008

LANGUAGE SKILLS: Fluent in Fante, Ghanaian dialect